

The Masonic and Military Order of the Red Cross of Constantine and the Orders
of the Holy Sepulchre and of St. John the Evangelist

..... Conclave and Commandery, No.

BY-LAWS

1 Place and Days of Meetings

The Regular Meetings shall be held at at such time as the Sovereign shall decide, on the An Emergency Meeting may be called by the Sovereign when he deems necessary.

2 Election and Investiture

The Sovereign, Viceroy and Treasurer shall be elected by ballot and the Sentinel by show of hands at the Regular Meeting in The Sovereign shall be Enthroned, the Viceroy Consecrated and the other Officers Appointed and Invested at the Regular Meeting in

3 Committee

The Conclave Committee shall consist of the Sovereign, Viceroy, subscribing Past Sovereigns, Senior and Junior Generals, Treasurer, Recorder, Marshal and members to be elected annually at the Regular Meeting in

4 Accounts and Audit

The Accounts shall be closed annually on and a Statement of Accounts and Balance Sheet, duly audited by members of the Conclave elected at the Regular Meeting in shall be presented to the Conclave by the Treasurer at the Regular Meeting in

5 Furniture, etc.

The Jewels, Furniture and other property of the Conclave are the property of the Sovereign, Viceroy, Treasurer and Recorder for the time being, in trust for the members of the Conclave and an inventory of the same shall be verified by the Conclave Committee each year at the time of the Annual Audit of the Accounts and a certificate to that effect entered on the Balance Sheet. All such Jewels, Furniture, etc., shall be insured against loss by burglary and loss or damage by fire and in the name of the Conclave for such time as shall be fixed from time to time by the Conclave Committee.

6 Candidates

Candidates shall be proposed and seconded in open Conclave or in writing 14 days before any Meeting and shall be balloted for at the Meeting subsequent to the receipt by the Recorder of Particulars duly signed by the Proposer, Secunder and the Candidate.

Particulars required are - Full name and address, profession or occupation, name and number of Lodge and date of Raising; name and number of Royal Arch Chapter and date of Exaltation; name and number of past or present Conclave for Joining Members, who must be proposed at one Regular Meeting and balloted for at the next meeting. Proposers are responsible for the good standing of their Candidates. Election to be by ballot, black balls shall exclude.

7 Fees

The amount of the annual subscription and the fees payable for Installation as a Knight of the Order and for joining or re-joining the Conclave shall be such sums as shall from time to time be determined by resolution in open Conclave after due notice on the summons for the relevant Meeting.

The annual subscription shall be payable in advance on

8 Alterations to By-Laws

No alterations shall be made to these By-Laws without notice of motion in writing to the Recorder, which notice shall be inserted on the summons to the next Regular Meeting, when the alterations shall be considered and if approved by not less than two-thirds of those present and voting, they shall be declared carried and entered on the Minutes and when approved by the Most Illustrious Grand Sovereign shall become effective.

9 Statutes

All matters not herein provided for shall be decided in accordance with the General Statutes of the Order.

10 Presentation of By-Laws

A copy of the By-Laws shall be presented to every member on his Installation as a Knight of the Order and to every Sovereign on his Enthronement.

Adopted in open Conclave on the (date)

Signed
Most Puissant Sovereign

Approved
Intendant-General

Date

Space for Grand Conclave
Approval - 75 mm x 25 mm